

BELDING POLICE DEPARTMENT

Chief Dale E. Nelson
Telephone (616) 794-1900
Fax (616) 794-4807

Freedom of Information Act Request

INSTRUCTIONS: Complete form and present in person at Belding Police Department

DATE:

NAME:

ADDRESS:

TELEPHONE:

Pursuant to MCLA 15.231, et seq; MSA 347.1, et seq, known as the Freedom Of Information Act, I submit the following request:

Please Note:

This Act allows us 5 working days to answer your request or to ask for a 10-day extension. Requests that are too vague or broad may be denied for that reason. If your request is denied, a letter of explanation will be given. There is a fee for providing copies of public records. Our fees are available upon request. A good faith deposit may be required if the anticipated fee exceeds \$50.00.

SIGNATURE:

ANSWERED BY:

DATE:

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