



### SIGN PERMIT APPLICATION

For signage questions, contact  
Don Eady, Zoning Administrator, (616) 794-1900 ext. 301  
Or e-mail deady@ci.belding.mi.us

**Applicant Name:** \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

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**Project Location or Address:** \_\_\_\_\_

**Property is:** Residential    Commercial    Industrial    **Property zoned:** \_\_\_\_\_

<b>Existing Signs:</b>	Wall Signs	Pole Signs	Ground Signs	Canopy Signs	Pro
	Number: _____	_____	_____	_____	_____
	Size(s): _____	_____	_____	_____	_____

<b>Proposed Signs:</b>	Wall Signs	Pole Signs	Ground Signs	Canopy Signs	Pro
	Number: _____	_____	_____	_____	_____
	Size(s): _____	_____	_____	_____	_____

**Total Square Footage of all Signage:** \_\_\_\_\_

**\*\*Plot Plan Requirement:** You must provide a plot plan showing the design and layout of the proposed sign(s) as well as the location or relation to existing structures/buildings, drives, property lines, and existing signage. For your convenience, graph lines have been provided on this application, or the plot plan can be attached to the application.

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**TO BE COMPLETED BY CITY**

Date application and \$30 fee received: \_\_\_\_\_ Staff Initials: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Approved: Yes    No    Electrical Permit Required: Yes    No

Zoning Administrator (Printed Name)

Signature

Date

### Plot Plan

*(Remember to show streets, all structures, easements, driveways, existing signage & property lines)*

